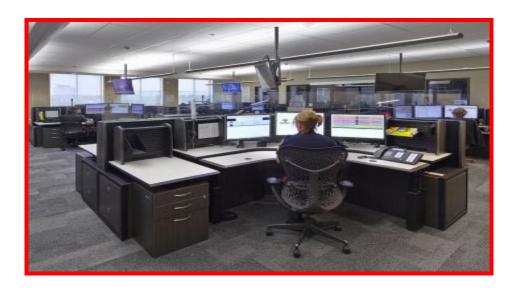


# Communications Special Constable Recruitment Information



The Saskatoon Police Service offers an exciting career, excellent benefits, and a competitive salary. Great care is taken to ensure the right people are selected to become Special Constables in the Communications section of the Police Service. Once selected you will receive training in department policy and procedure, civic bylaws, criminal law, civil law and provincial statutes. We will provide on-the-job instruction in receiving calls for service and operating the 9-1-1 system, the computer-aided dispatch system and the multi-channel trunked radio system. Your career will be one of diversity as you will screen emergency and non-emergency calls for service, assign priorities and coordinate response activities of multiple patrol units. You must often work under tremendous time pressure and provide emergency information in life threatening situations. You'll also learn to operate a multi-facetted computer system while making life-and-death decisions quickly and accurately. As a Special Constable, you will be granted a level of authority and responsibility unsurpassed by many other professions.

#### **Employment Equity**

The Police Service is aware of the changing face of our community. To better reflect the cultural diversity of the citizens of Saskatoon, we are committed to increasing the number of women, individuals with disabilities, visible minorities and Aboriginal people within the organization.

#### **Application**

You may either mail or hand deliver your application package to the following address:

**Saskatoon Police Service** 

Attn: Recruiting

Courier or drop off at: 76 25th Street East S7K 3P9

Mail to: P.O. Box 1728 Saskatoon, SK S7K 3R6

Phone: (306) 975-8282

Or visit us on the web: www.saskatoonpoliceservice.ca

Application packages are only reviewed when positions are available. Information regarding vacancies is available on the employment inquiry line at 975-8282.

#### **Minimum Requirements**

Candidates must have the basic qualifications outlined in this document. Your qualifications and abilities will be examined and measured against those of all other applicants in the process to judge your overall suitability for selection.

#### Age

Due to stipulations in the Saskatchewan Police Act, you must be at least 18 years of age.

#### Education

- Grade 12
- Applicants with a General Equivalency Diploma (GED) for Grade 12 must also have a complete Grade 10 standing.
- If education is attained outside of Canada, the onus is on the applicant to prove his/her education is equivalent to Saskatchewan Grade 12 standards.
- Applicants should be aware that many candidates have some post-secondary education.

#### Character

- Applicants are expected to have good moral character and be 3 years clear of criminal behaviour, either detected or undetected.
- Applicants should not have any criminal convictions for which a Pardon has not been granted (copy of Pardon required).
- Applicants should not have any criminal charges pending before the Courts.
- A proven history of volunteerism, community, and cultural involvement is preferred.
- Applicants should have an exemplary employment record.

#### **Visual Acuity**

- Eyesight must be correctable to 20/20 or 20/30.
- Colour deficiency may exclude a candidate from the competition.

#### Citizenship

Applicants must be legally entitled to work in Canada at the time of application.
 They must be a Canadian citizen, landed immigrant or have permanent residency.

#### **Other Requirements**

- Computer skills, including Windows application.
- Good command of the English language, both written and oral.
- Typing speed of 50 words per minute. Certificate from recognized business college required.
- Associate list of 15 friends and acquaintances complete with addresses and phone numbers.

#### Saskatoon Police Service Core Values

#### **Honesty**

We will be reputable, adhering to truthfulness and being free from deceit.

#### **Integrity**

We will lead by example, being incorruptible and doing the right thing regardless of the pressures or personal risk we face.

#### **Compassion**

We will be mindful of the distress of others and demonstrate a sympathetic understanding in our desire to assist them.

#### **Fairness**

We will demonstrate impartiality, being free from self-interest, prejudice or favoritism.

#### Commitment

We will show dedication to the goals of the Service and to our personal development and wellness as we persist in our endeavors to consult, work with and serve the community.

#### Respect

We will recognize the right of all people, regardless of their personal situation, to live without ridicule, and as such we will display courteous regard for people in every situation.

#### **Professionalism**

We will be above reproach and exhibit a proficient, conscientious, and business-like demeanor in dealing with those we serve.

#### **Recruitment Information**

The Saskatoon Police Service selection process is an open competition which results in an offer of employment to the most suitable candidates. The following is an outline of the stages in this process:

Stage 1

⇒ Applicants who have never written a mental abilities examination for a police agency write the exam at the Saskatoon Police Service. Candidates must provide photo ID.

Stage 2

⇒ Recruitment packages are completed and submitted. Applicants are required to complete a Personal Disclosure form. Recruitment packages are reviewed.

Stage 3

⇒ Selected applicants participate in a preemployment interview.

Stage 4

⇒ Applicants are invited to take a Criticall test at the Saskatoon Police Service to determine suitability in Communications. The Criticall test evaluates comprehension, listening skills, multi-tasking and the ability to work under pressure.

Stage 5

⇒ If selected, applicants will be required to take a polygraph exam.

Stage 6

⇒ Applicants complete a psychological questionnaire.

Stage 7

⇒ If selected, applicants will be required to do an interview with our psychologist.

Stage 8

⇒ Background checks are completed and select applicants are interviewed by the final selection committee.

Stage 9

⇒ Applicants may be offered employment with the Saskatoon Police Service on the condition they successfully complete a medical clearance.



### Communications Special Constable Employment Application General Information

Mail to: Saskatoon Police Service Attn: Recruitment P.O. Box 1728 Saskatoon, Sask. S7K 3R6 OR

Courier/drop off at: 76 - 25th Street East, Saskatoon, Sask. S7K 3P9

- 1. An essential component in the selection process of the Saskatoon Police Service is a thorough background investigation and security check. Information gathered will be used to assess the suitability of the applicant for a police career. There will be a security check on applicants and possibly members of their families.
- 2. All questions must be answered. If extra space is required attach additional pages. Where a question is not applicable, mark N/A. Attach a note explaining why any question is left blank.
- 3. All information supplied is subject to verification by investigation. False statements can result in disqualification or dismissal if employed.
- 4. No information received from inquiries concerning information in this application will be released to the applicant.

Last Name		First Name	Middle Name(s)	
Full Address		City	Province	Postal Code
Telephone (Residence)	Telephone (Business)	Telephone (Other)	Date of Birth (YY-MM-	DD)
Email Address				

Please **read the following instructions carefully**. Upon receipt of your application package, you will officially be in the recruit selection process. After your application package has been reviewed, you will receive a letter outlining the next steps you must take in the process.

#### Candidates that are 3 years clear of any criminal activity will be preferred.

You may be deferred as a result of disclosures made in your Personal Disclosure Form.

Please read and sign the following declaration. Return this page with your application.

"I have read and understood the above information."

Signature	Date

### **Employment Package Requirements:**

You must complete and submit the following.	Check off when complete.
1. General Information Form	
2. The Police Act Employment Application, Fo	orm R1
3. Personal Information	
4. Family Members	
5. Release of Information Form	
6. Self Identification Questionnaire	
7. Personal and Professional Reference Form	
8. Personal Disclosure Form	
9. Grade Twelve transcripts or GED equivalent	ncy (photocopy) 🗆
Provide transcripts of any post-secondary e	ducation
$10. \\ Documentation from a recognized business$	college certifying $\ \square$
typing speed of at least 50 wpm (current wi	thin 6 months)
11.Resume	
All materials will become the property of the S The Personal Disclosure Form must be curren Please indicate how you heard about our recru	
	ionioni opportumitosi
□ Newspaper (Please indicate which)	
☐ TV or Radio	
☐ Recruiting Presentation (Specify location)	
☐ Community Contact/Agency	
☐ School/College/University Guidance	
□ Internet/email	
□ Posting	
□ Other	



## The Police Act EMPLOYMENT APPLICATION

#### Form R1

LAST NAME					FIRST NAME			MIDDLE NAME(S)	
FULL ADDRESS					CITY		PROVINCE	POSTAL CODE	
TELEPHONE NUMBER	TELEPHON	IE.	TELEPHONE (OTHE	R)	DATE OF BIR	TH		SOCIAL INSURANCE	NUMBER
(RES.)	NUMBER (		`	,	YY		DD		
SEX	PLACE OF	BIRTH			EMAIL ADDR	ESS			
□ Male □ Female									
If at any time you l	nave	NA	ME CHANGED FROM		NA	ME CHANGED TO		DATE OF CH	IANGE DD
used a last name or	given								55
name other than th		NA	ME CHANGED FROM		NA	ME CHANGED TO		DATE OF CH	IANGE
listed above, list ch	ange.							YY MM	DD
DRIVER'S		P	ROVINCE	CL	ASS(ES)	DRIVER'S LICENO	CE NUMBER	NUMBER OF Y	YEARS DRIVING
LICENCE									
Have you ever had y	our driv	er's licen	ce suspended?	If Yes,	provide det	ails.			
□ YES □ N	O								
ED	UCATI	ON AN	D TRAINING	(PROOF O	F EDUCATIO	ON WILL BE REQUI	RED PRIOR TO	O ENGAGEMENT)	
HIGH SCHOOL (C				NAME OF				DIPLOMA OR GED	FINISH DATE
10 11 12 1	3	-	,					OBTAINED?	YY MM
								□ YES □ NO	
POST SECONDA	RV EDI	CATIO	N	N	NAME OF SC	HOOL		CITY	
1 OST SECONDA	KI LDC	CATIO							
PROGRAM OR COUR	RSE							START DATE	FINISH DATE
								YY MM	YY MM
LENGTH OF COURS	E	DEGR	EE, CERTIFICAT	E. DIPLOM	IA OR LICEN	ICE AWARDED? (If N	lo, provide details)		
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LENGTH OF COURS	Е		DEGREE, CE	RTIFICATE	E, DIPLOMA	OR LICENCE AWAR	RDED? (If No, pr	ovide details)	•
			YES 🗆	NO					

ADDITIONAL EDUCATION INCLUDING COURSES, WORKSHOPS AND SEMINARS. (ATTACH AN ADDITIONAL SHEET IF FURTHER SPACE IS REQUIRED).				
ADDITIONAL COMPUTER SKILLS, TRAINING COURSES. (ATTACH AN ADDITIONAL S (e.g. ON-THE-JOB TRAINING; ENTRY LEVEL WINDOWS; BASIC KEYBOARDING, etc.)	SHEET IF FURTHER SPACE IS REQUIRED	).		
LANGUAGES SPOKEN				
LANGUAGES WRITTEN				
HAVE YOU EVER WRITTEN A POLICE APPLICANT TEST?		□ YES	S 🗆	NO
IF YES, WHEN, WHERE AND DID YOU PASS OR FAIL?				
., ,				
HAVE YOU EVER TAKEN A POLICE PHYSICAL ABILITIES TEST?	1	□ YE	S 🗆	NO
IF YES, WHEN, WHERE AND DID YOU PASS OR FAIL?				
HAVE YOU EVER TAKEN A POLYGRAPH EXAMINATION?		□ YE	S 🗆	NO
If YES, WHEN, WHERE AND WHY?				
LIST ALL PAST APPLICATIONS TO THIS OR	ANY OTHER POLICE AG	ENCI	ES	
POLICE AGENCY	APPLICATION DATE	S		G (describe reason for
	YY MM DD		n	on-selection)

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		Begin with your m Provide an explanation for all	ost recent employ	er.				
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RECENT								
EMPLOYER'S	ADDRESS	(	CITY		POSTAL CODE			
NAME OF DIRECT	SUPERVISOR				TELEPHONE NUMBER			
DATE STARTED YY MM	DATE LEFT YY MM	ATE LEFT POSITION HELD YY MM						
DUTIES/RESPONSIBI	LITIES							
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2	EMPLOYER'S NA	ME		TELEPHONE N	UMBER			
EMPLOYER'S ADDRE	ESS	CITY			POSTAL CODE			
NAME OF DIRECT SU	PERVISOR				TELEPHONE NUMBER			
DATE STARTED YY MM	DATE LEFT YY MM	POSITION HELD						
DUTIES/RESPONSIBI	LITIES	·						
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EMPLOYER'S ADDRE	ESS	CITY			POSTAL CODE			
NAME OF DIRECT SU	PERVISOR				TELEPHONE NUMBER			
DATE STARTED YY MM	DATE LEFT YY MM	POSITION HELD						
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NAME OF DIRECT	SUPERVISOR			TELEPHONE NUMBER		
DATE STARTED YY MM	DATE LEFT YY MM	POSITION HELD				
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EMPLOYER'S ADI	DRESS	CITY		POSTAL CODE		
NAME OF DIRECT	SUPERVISOR			TELEPHONE NUMBER		
DATE STARTED YY MM	DATE LEFT YY MM	POSITION HELD				
DUTIES/RESPONS	IBILITIES	I				
REASON FOR LEA	VING					
HAVE YOU EVER BI EXPLANATION.	EEN TERMINATED FI	ROM EMPLOYMENT OR BEEN ASKED TO RESIGN:	PLEASE PROV	IDE DATES, DETAILS AND		

LAST NAME		FIRST	NAME		MIDDLE	NAME(S)	PREFERRED FIRST NAME
☐ SINGLE		OMMON-		☐ SEPARA		☐ DIVORCE	D DOMESTIC PARTNER dress and address of your partner.
	DEN NAME/OTHER LAST NA		FIRST NAM			MIDDLE NAME	DATE OF BIRTH YY MM DD
FULL ADDRESS			CITY & PRO	OVINCE		POSTAL CODE	TELEPHONE NO.
	most recent, list the 3 prev			you have res	ided. Esti	mate age of cohab	oitant if exact date of birth cannot be
1	ADDRESS PROV		CITY			FROM YY MM I	DD TO YY MM DD
NAMES OF PERSO	DN(S) WHO SHARED ADDRE	SS WITH	YOU	TELEPHONE NUMBER	,	RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
2	ADDRESS PROV		CITY				TO YY MM DD
NAMES OF PERSO	ON(S) WHO SHARED ADDRE	SS WITH	YOU	TELEPHONE NUMBER	,	RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
						RELATIONSHIP	DATE OF BIRTH YY MM DD
3	ADDRESS PROV		CITY			FROM YY MM I	DD TO YY MM DD
NAMES OF PERSO	DN(S) WHO SHARED ADDRE	SS WITH	YOU	TELEPHONE NUMBER		RELATIONSHIP	DATE OF BIRTH YY MM DD
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***			• ~ -						
Have you ever b	peen convicted of any c	riminal offence	e in <b>Canada</b> oi	r in any other cou	untry?				YES
									NO
Have you ever b	peen granted a pardon o	r the equivaler	nt of a pardon?	(Attach Pardon	Documentation	).			NU
	-	-							YES
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	r have you ever been in riminal Code, Provincia			ed in C <b>anada</b> or i	n any other cou	ntry	tor an offence		YES
, (	,	т	,						NO
Have you ever b	peen found guilty of any	y criminal offer	nce in Canada	or in any other	country when yo	ou w	ere under		
the age of 18?				-	·				YES
									NO
Are you associa	ted with any companies	s or businesses	not listed on y	our application?					YES
									NO
	oer of any clubs or orga ition do you hold?	nizations?							YES
11 yes, what pos	mon do you noid?								NO
In the nest ton :	ang haya yay baan ing	olved in any a	vil love mita?						
In the past ten years have you been involved in any civil law suits?								YES	
									NO
	swered "Yes" to any o				heet providing o	omp	olete details re	gard	ing the
specific inciden	t, including what occu	arreu, when, v		•					
			FINANCIA	AL STATUS					
Have you any l							YES		NO
If yes, provide of Name of	Type (Loans, Credit	When	Original	Monthly	Amount of		Balance Ou	ıtstan	ding
Creditor	Cards, Mortgages)	Occurred	Amount	Payment	arrears if any				
Have you ever If yes, provide of	been sued for non-pay	ment of a deb	ot?				YES		NO
11 yes, provide o	iciaiis.								
Have you ever If yes, provide of	been subject to wage g	garnishee or fi	inancial judgr	nent against you	?		YES		NO
11 yes, provide c	······································								
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Date					Annlies	nt's	Signature		
Date					Арриса	1111 S	Signature		

#### **FAMILY MEMBERS**

Include your immediate family (Natural Father, Natural Mother, Adoptive Father, Adoptive Mother, Brother(s), Sister(s), Son(s), Daughter(s)). Attach additional sheet if required, follow suggested format.

1	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	?	ADDRESS		CITY	PROV	TELEPHONE NO.
2	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.
3	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.
4	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.
5	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	)	ADDRESS	I	CITY	PROV	TELEPHONE NO.
6	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	?	ADDRESS		CITY	PROV	TELEPHONE NO.
7	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.
8	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.
9	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	)	ADDRESS	·	CITY	PROV	TELEPHONE NO.
10	LAST NAME/MAID USED	EN NAME/OTHER LAST NAMES	FIRST NAME	MIDDLE NAME		DATE OF BIRTH YY MM DD
RELATIONSHII	P	ADDRESS		CITY	PROV	TELEPHONE NO.



### **Saskatoon Police Service Authorization to Release Information**

TO WHOM	IT MAY CONCERN:	
	Re:	ne of Applicant)
	(Print Nar	ne of Applicant)
Constable.	• • • • • • • •	plied to the Saskatoon Police Service ("SPS") for employment as a process of assessing my qualifications and fitness for employment as Process.
or creditor	, family member or associa	ion as a past employer, prior educational institution, financial institution e of mine. It is believed that you have information that will be ualifications and fitness for employment.
concerning and credit	g me, my employment, my r	ou to provide the SPS with any and all information that you may have nilitary service, my educational records, my reputation, and my financial ocopies of any and all medical records and reports including information
-		not to sue, and agree to indemnify, save and hold harmless you and/or damage which may result from compliance with this request.
 Date	<del></del>	Signature of Applicant
Print Witn	ess Name	Signature of Witness
NOTE:	A photocopy reproduction may retain this Authorization	of this request shall be, for all intents and purposes, as valid as the original. You on for your files.

Personal information shall be collected pursuant to The Local Authority Freedom of Information and Protection of Privacy Act and will be used in accordance with this Act. Questions about this collection should be directed to the SPS Access and Privacy Unit



### **Saskatoon Police Service Personal Information**



This form will be used for the purpose of character and security investigations.

Surname	First Name	
Middle Names		
Maiden Name or other su	rnames used:	
D.O.B. YY /MM D	D Phone	
Present Address		
Previous Address		
Married, Common Law, or	r Domestic Partner: (circle one)	
Surname:	First Name:	Middle Initial:
D.O.B/	Phone	
Maiden Name or other su	rnames used:	
Address		

#### Name:

1	Surname	Giv	en Names		
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	
2	Surname	Giv	en Names		
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	
3	Surname	Giv	en Names		
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	
4	Surname	Giv	en Names		
Full Address	,				
Residence Telep	hone	Business Telephone	Occupation	Years Known	
5	Surname	Giv	en Names		
Full Address	,				
Residence Telep	hone	Business Telephone	Occupation	Years Known	
6	6 Surname Given Names				
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	
7	Surname	Giv	en Names		
Full Address	•				
Residence Telep	hone	Business Telephone	Occupation	Years Known	
8	Surname	Giv	en Names		
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	
9	9 Surname Given Names				
Full Address					
Residence Telephone Business Telephone Occupation Years Known				Years Known	
10	Surname	Giv	en Names		
Full Address					
Residence Telep	hone	Business Telephone	Occupation	Years Known	

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#### Professional Reference

List 5 professional references who can speak of your work duties, work ethic, skills and abilities, competencies and level of professionalism. These can include present or past teachers, instructors, professors, and supervisors. **If currently employed, please list your immediate supervisor.** 

1	Surname	Given Names					
Full Address	Full Address						
Residence Telephon	е	Business Telephone	Occupation	Years Known			
			1				
2	Surname	Given Names					
Full Address							
Residence Telephon	е	Business Telephone	Occupation	Years Known			
3	Surname	Given Names					
Full Address							
Residence Telephon	е	Business Telephone	Occupation	Years Known			
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4	Surname	Given Names					
Full Address							
Residence Telephone		Business Telephone	Occupation	Years Known			
5 Surname		Given Names					
Full Address							
Residence Telephone		Business Telephone	Occupation	Years Known			



### PERSONAL DISCLOSURE FORM

#### PERSONAL DISCLOSURE FORM and TRUTH VERIFICATION

Before writing answers to the questions contained in this Personal Disclosure Form(PDF), Applicants are advised to:

- carefully read all information and notices on Pages 1, 2, and 3;
- read, initial and sign the Declaration, Acknowledgement and Consent on Page 4;
- follow the instructions listed on Page 5.

**Honesty, Integrity and Ethics** are scrutinized closely in considering police officer applications. The PDF and Truth Verification are used to assist in determining an applicant's suitability for employment as a police officer with the Saskatoon Police Service.

The PDF pertains to your **ethics** and your **integrity**. You, as the applicant, must first complete the PDF by answering all questions accurately, completely, thoroughly and honestly. Minimizing, blaming, and failure to accept responsibility will be closely monitored. Should you be considered to continue in the process, your answers will be verified by a variety of methods including a detailed background investigation and Truth Verification.

Should you be successful at all preceding stages of the Recruiting process, you will be requested to participate in Truth Verification by means of a Pre-Employment Polygraph (PEP). The purpose of the PEP is to assist in verifying your truthfulness, and in verifying that you are the person you claim to be in your employment application forms, questionnaires, and interviews.

Be advised that deceit, dishonesty or non-disclosure concerning questions in any part of the application process will likely result in disqualifying you from this and any future employment competitions with the Saskatoon Police Service.

You are **not obliged** to provide any information that relates to a conviction for which a pardon has been received or a conviction that was processed pursuant to the *Young Offenders Act* (R.S.C., 1985, c. Y-1, now repealed) or the *Youth Criminal Justice Act* (S.C., 2002, c.1).

You are under **no obligation** to disclose any information regarding a crime where you were a victim.

Your decision to complete the PDF and to participate in the PEP must be voluntary, based on your desire to pursue a career as a police officer. You may withdraw or stop the application process at any time. You may refuse to provide answers to any or all of the questions contained in the PDF or at the PEP. Such a refusal may result in your disqualification from the Recruiting Process.

You may amend your response(s) to any question(s) in the PDF at any time prior to the scheduled date for your PEP, by contacting the Recruiting Unit.

#### PERSONAL DISCLOSURE FORM

The Police Service is collecting, on a voluntary basis, personal information on the Personal Disclosure Form (PDF) to assist in determining the suitability, eligibility and qualifications of the Applicant for employment as a police officer with this Police Service. The information requested is essential for making these employment determinations. Applicants **who are three** (3) years clear of any detected or undetected criminal activity will be preferred for employment as a police officer.

### NOTICE REGARDING PRIOR SERIOUS CRIMINAL OFFENCES AND SERIOUS RISK TO THE SAFETY OF OTHERS

The information you provide during the Recruiting Process is collected by the Police Service for the purpose of an employment application. However, if an Applicant admits to having committed a serious and undetected criminal offence, or is deemed to pose a serious risk to the safety of others, the Police Service may use or disclose specific information for a law enforcement or public safety purpose. While cases of such use and disclosure outside of the Recruiting Process are rare and exceptional, the Police Service **strongly discourages** an Applicant from completing the PDF or attending the Pre-Employment Polygraph Examination (PEP) if you believe this Notice applies to you.

### EXAMPLES OF SERIOUS CRIMINAL OFFENCES INCLUDE, BUT ARE NOT LIMITED TO:

- murder
- any crime involving children
- (includes physical or sexual abuse)
- impaired driving
- sexual assault
- crimes relating to domestic violence
- child pornography (includes accessing, possession, distribution, or the making of)
- offences contrary to the Controlled Drugs and Substances Act
- robberv
- arson resulting in loss of life or substantial damage
- domestic treason or high treason
- (includes ❖ crime committed with a facial tribution, covering and/or a weapon
  - forcible confinement

### Should you be uncertain if this Notice applies to you, please consult the Saskatoon Police Service Recruiting Office for clarification.

Any information provided in this PDF regarding serious criminal activity, or that indicates you may pose a serious threat to others, may be investigated by the Saskatoon Police Service or disclosed to entities with lawful authority to collect such information (e.g. police of jurisdiction or child protection agency).

Such disclosures could lead to an investigation, arrest, charge(s), criminal prosecution, conviction, and ultimately, imposition of a sentence.

Such disclosures may also lead to incident reports being entered into police databases, which could impact future employment or volunteering opportunities, or other activities that require security screening.

### NOTICE FOR APPLICANTS WHO ARE CURRENTLY EMPLOYED BY THE SASKATOON POLICE SERVICE

If you are currently employed by the Saskatoon Police Service, please be advised that:

- deceit, dishonesty or non-disclosure concerning questions in this PDF, or
- disclosure of serious, recent or ongoing criminal or illegal activity

may result in discipline up to and including dismissal from your current employment with the Saskatoon Police Service.

#### **NOTICE REGARDING FUTURE APPLICATIONS**

If you apply for any other employment with, or at, the Police Service at any time in the future, deceit, dishonesty or non-disclosure concerning questions in this PDF, or disclosure of serious, recent, or ongoing criminal or illegal activity may be used to determine your suitability, eligibility and qualifications for employment. This may result in your disqualification from the employment process in question.

#### NOTICE REGARDING COLLECTION, USE AND DISCLOSURE OF INFORMATION

Personal information that is collected on this PDF will be used to determine your suitability, eligibility, and qualifications for employment with the Saskatoon Police Service. Questions about the collection, use or disclosure of this information may be directed to the Sergeant I/C – Recruiting Unit, Saskatoon Police Service, Box 1728, Saskatoon, SK, S7K 3R4. Telephone No. (306) 975-8282.



Print Applicant's Name

Print Witness Name

### Saskatoon Police Service DECLARATION OF APPLICANT – PERSONAL DISCLOSURE FORM

on my own behalf.

1.	<b>Acknowledge</b> that I have completed Recruiting Application Package to the Saskatoon Police Service (SPS) voluntarily, based on my desire to pursue a career as a police officer. The information I have provided is up-to-date, honest, accurate, and complete, to the best of my knowledge and belief.
2.	<b>Consent</b> to the SPS collecting and using the information, including personal information, within the Recruiting Application Package, to assess my suitability for employment as a police officer.
3.	<b>Recognize</b> that my deceit, dishonesty or non-disclosure concerning questions in the Recruitment Application Package may result in my disqualification from the recruitment process and any future employment with the SPS. I further understand that if I am currently employed by the SPS, any deceit, dishonesty or non-disclosure concerning information provided in the PDF, or disclosure of serious, recent or ongoing criminal activity, may result in discipline up to and including dismissal from my current employment.
4.	<b>Recognize</b> that an essential component of assessing my qualifications and suitability for a career as a police officer is a thorough background investigation and security check. I consent to the SPS using, disclosing, transmitting, and examining the information I have provided in order to conduct a thorough background investigation and security check. This background investigation and security check will involve the SPS contacting third parties on my behalf.
5.	<b>Understand</b> upon the SPS' receipt of my completed Recruitment Application Package, I am officially in the SPS Recruitment Process. I understand that I may still withdraw from the SPS Recruitment Process at any time by notifying SPS Human Resources – Recruiting.
6.	<b>Release</b> , discharge, covenant not to sue, and agree to indemnify, save and hold harmless the SPS, the Saskatoon Board of Police Commissioners, the City of Saskatoon, and their respective administrators, directors, agents, officers, employees or assigns (each considered one of the "Releasees" herein) from all liability, claims, demands, losses or damages caused or alleged to be caused by my disclosure of the information in the Personal Disclosure Form. If I, or anyone on my behalf makes a claim against the Releasees, I agree to indemnify the Releasees, which includes paying their litigation expenses, attorney fees, loss, liability, damage or costs which they may incur.

Personal information contained on this form is collected pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act* and will be used in accordance with this Act. Questions about this collection should be directed to the SPS Access and Privacy Unit.

Signature of Applicant

Signature of Witness

I certify that the information proved by me in the Recruitment Application Package is true, correct, and complete to the best of my knowledge and belief. I acknowledge that I have read the instructions provided for the Recruitment Application Package and fully understand the terms. I have executed the Recruitment

Application voluntarily on this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_\_.



## PERSONAL DISCLOSURE FORM

SURNAME:					
GIVEN NAME:			SECOND NAME:		
ADDRESS:		Pl	ROVINCE:		
CITY/TOWN:			POSTAL CODE:		
PHONE:	HOME:	WORK:		OTHER: (cell phone)	
<b>SIGNATURE:</b>					
DATE:					

#### IMPORTANT INSTRUCTIONS FOR COMPLETING THIS DOCUMENT

- 1. Download and print this document in original format.
- **2.** Answer all questions completely and provide **specific** information. Be thorough and do not assume an incident is too minor to include. The Recruiting Unit will review the document to make that determination.
- 3. Complete this document in your own handwriting or printing.
- 4. Use back of page or additional pages if more space is required.
- **5.** Be completely **honest**.

1.	Have you read the entire preface to this Personal Disclosure Form? ☐ No ☐ Yes
2.	Do you understand the preface to this form?  ☐ No ☐ Yes  If no, please contact recruiting at (306) 975-8282.
3.	Do you understand that a criminal investigation may be launched into your past if you have committed any of the offences listed in the preface?  □ No □ Yes
4.	Do you understand that lying on this form, omitting information, or failing to provide full details will eliminate you from the application process?  ☐ No ☐ Yes
5.	Have you ever taken a pre-employment or Criminal (Forensic) Polygraph test, EyeDetect Test (Ocular Motor Deception Test) or CVSA (Computer Voice Stress Analyzer)?  ☐ No ☐ Yes  If yes, please provide details
6.	Have you ever been asked to take a Polygraph test, EyeDetect Test or CVSA (Computer Voice Stress Analyzer)?  No Yes  If yes, please provide details

7.	What is the most serious undetected crime you have ever been involved in?
<u>DRI</u>	VING:
8.	Do you posses' a valid driver's license at this time? (This does not include a Graduated License) ☐ No ☐ Yes
	List all traffic offences, including any photo enforcement offences, you have been charged with since your driver's abstract was submitted.

9.	In the past, have you ever possessed a valid driver's license from any other Canadian province or territory?  ☐ No ☐ Yes
	If yes, from which province or territory?
10.	Has your current or any past driver's license ever been suspended for alcohol-related offences, demerits, overdue fines, etc?  □ No □ Yes
	If yes, provide specific details of each incident including:  — Was your license suspended? — Places, dates and times of each incident?  — The reason for suspension? — The name of the investigating police agency?
11.	Have you been a driver or passenger in a motor vehicle when it was involved in a hit and run accident, even when damage was minor?
	<ul> <li>No</li> <li>Yes</li> <li>If yes, provide specific details including:</li> <li>Places, dates and times of each incident? — Any other relevant details?</li> <li>The name of the investigating police agency? —</li> </ul>

12.	Have you ever driven a vehicle in a dangerous manner? (i.e. Excessive speed, street racing, intentional contact with other vehicles, sex acts while driving, etc.)?
	□ No
	□ Yes
	If yes, provide specific details including:
	<ul><li>Places, dates and times of each incident? – Any other relevant details?</li></ul>
	The name of the investigating police agency?
	OTE:
In	questions 13 and 14, "impaired" includes but is not limited to occasions where,
be	ecause of alcohol and/or drug consumption, you knew or physically felt that you
w	ere not able to drive the vehicle in the same manner as you would have been able to
	ithout consuming alcohol/drugs.
13.	In the last 3 years, have you driven a motor vehicle, boat, or other vehicle while
10.	impaired?
	□ No
	☐ Yes
	In order to accurately assess level of impairment, please provide specific details including:
	The amount of alcohol consumed?  — Consumed over what period of time?
	<ul> <li>Places, dates and times of each incident? – Any other relevant details?</li> </ul>
	Traces, dutes and times of each melachem. They other relevant actums

14.	Have you ever driven a motor vehicle, boat, or recreational vehicle while you were impaired (including the last time you drove impaired)?  ☐ No ☐ Yes  If yes, please provide specific details
15.	Have you ever driven a motor vehicle, boat, or other vehicle after you used cannabis?  No Yes If yes, please explain

16.	Have you been intoxicated or high in the past year: If so, how many times? Provide information for each instance including what you consider "being intoxicated or high."  □ No □ Yes
	If yes, please explain
17.	Have you ever been chased or pursued by the police, (I.E., a foot or motor vehicle chase)? □ No □ Yes If yes, please explain

18.		a) How many motor vehicle accidents have you been involved in as the driver of the vehicle?				
	(b)	<b>Referring to question 18(a),</b> in how many of those accidents were you impaired by a drug or alcohol? If any, please provide dates, location and circumstances				
Date		Location (City, Province/State, Country)	Circumstances			

#### **DRUG USE:**

☐ No

19.

		Us	ed	Data of	Dalas	Total # of
Drug Type		Yes No	No	Date of First Use	Date of Last Use	Times Used
Cannabis						
Hash						
Hash Oil						
Weed Oil						
Cocaine						
Crack/Rock/Powder						
Heroin						
Methamphetamine						
Mushrooms						
Acid/LSD						
PCP						
Crystal Meth						
Inhalants (glue, gasoli	ne, paint)					
Mescaline						
Ketamine						
Designer (homemade)						
Date Rape (DMX, GHB	, Rohyphonol)					
Ecstasy						
Bath Salts						
Other	(specify)					
Other	(specify)					
	(specify)					

Have you ever used or experimented with any illegal drugs?

		Used		Data of	Data of	Total # of
Drug Type		Yes No	Date of First Use	Date of Last Use	Times Used	
Methadone						
Percocet						
Percoden						
Valium						
Prozac						
Zanax (Xanax)						
Ritalin						
Oxycontine (Oxycodone)						
Oxycodine						
Dilaudid						
Inhalants (laughing gas etc.)	, oxygen,					
Ativan						
Gabapentin						
Morphine						
Hydro morphine						
Beta-blocker						
Other	(specify)					
Other	(specify)					
Other	(specify)					

21.	Have you ever used anabolic/growth hormone steroids? ☐ No ☐ No							
	☐ Yes If yes, please provide specific details and dates type and circumstances							
22.	<ul> <li>(a) Have you ever illegally purchased, sold, given away, offered, grown, manufactured, imported, exported, transported, held or stored any street or pharmaceutical drugs?</li> <li>□ No</li> <li>□ Yes</li> </ul>							
	If yes, please provide specific details including dates, regarding the purchase and your involvement							

	(b) When was the last time you bought cannabis that was NOT from an authorized retailer of cannabis owned by the private sector and regulated by SLGA?
23.	Do you associate with anyone who uses illegal drugs, (i.e. friends, girlfriends, boyfriends, relatives, coworkers etc?  No Yes  If yes, please explain

24.	Have you ever been in a place where you knew illegal drugs were being used by someone
	else? □ No
	□ Yes
	If yes, what was your reaction
	ij yes, what was your reaction
<u>FINA</u>	NCIAL / CREDIT
25.	Have you ever declared bankruptcy, used a credit management group, consumer proposal company or debt solution business? ☐ No ☐ Yes
	If yes, please provide specific details including location, date(s) filed and discharge dates

26.	Has a collection agency ever been assigned to any of your outstanding debts?  ☐ No ☐ Yes
	If yes, please provide specific details including location, dates and amounts
27.	Do you gamble? □ No □ Yes
	If yes, please provide specific details including how much money you have spent wagered, lost or won in the last year as a result of gambling
28.	Do you now or have you ever had a problem with debt? ☐ No
	☐ Yes If yes, please provide specific details including dates and circumstances

29. Please list all loans, mortgages, credit cards and lines of credit that you have.

LENDER	PURPOSE	ORIGINAL AMOUNT	BALANCE	MONTHLY PAYMENTS
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$
	TOTALS	\$	\$	\$

30.	Do you contribute to the payment of loans, mortgages, credit cards or lines of credit in the name of any other person?		
	□ No		
	☐ Yes		
	If yes, please provide details of to whom payments were made to and the time period		

## **SCHOOL & EMPLOYMENT HABITS:**

31.	Have you ever been suspended or formally reprimanded by an educational institution or have you ever engaged in any form of academic misconduct (cheating, plagiarism)?		
	□ No		
	□ Yes		
	If yes, please provide specific details including:		
	- What was the nature of the incident? - When did it occur?		
	– What, if any, disciplinary action was taken? – Where did it occur?		
32.	Other than for valid medical reasons, have you ever had problems with absenteeism or late attendance while you were a student or an employee?		
	□ No		
	☐ Yes		
	If yes, please provide specific details including date, frequency and reason		

33.	. Apart from valid medical reasons, how many days have you been absent from work without proper authorization over the past 12 months?		
	Days		
	Please provide an explanation for these days you were absent		
34.	Have you held any employment that you have not disclosed on your application for employment with this Police Service?  ☐ No ☐ Yes		
	If yes, please provide specific details including dates, employer(s), and reason why		
35.	Have you held any employment, or earned cash income, where you did not report this income as required by law or intentionally did not pay income taxes?  ☐ No ☐ Yes		
	If yes, please provide specific details including dates, employer(s) and reason why		

36.	(a) Have you ever been disciplined or documented for inappropriate behavior at work? ☐ No		
	☐ Yes  If yes, please provide specific details explaining the behavior and any action taken		
	ny yes, pieuse provide specific details explaining the behavior and any detion taken		
	·		
	(b) If yes, please explain why you behaved inappropriately at work that caused you to be disciplined or documented for this behavior.		
	(c) In your opinion, was the action taken against you justified? Why or why not?		

37.	Have you ever been dismissed or asked to resign from a job?  ☐ No ☐ Yes  If yes, please provide specific details including your position, the employer and the reason for your dismissal or resignation		
38.	Have you ever kept, removed, duplicated, accessed without authorization and/or deleted any information, in any format, that you were under a legal, professional, work or moral obligation to safeguard?  ☐ No		
	☐ Yes		
	If yes, please explain		

39. (includ	Have you ever attempted to influence or alter the results of an employment related drug test ing altering or substituting a sample?		
	□ No □ Yes If yes, please explain		
40.	Have you ever lied to an employer on a job-related matter? ☐ No ☐ Yes If yes, please explain		

## **SEX TRADE WORKERS:**

41.	Have you ever communicated with a sex trade worker or an escort for the purpose of offeri or securing sexual services in Canada or elsewhere, (E.G., street sex trade worker, broth massage parlor, via the internet, etc)?		
	□ No □ Yes		
	If yes, please provide specific details including:  - How many times did it occur?  - When and where did this occur?  - Who was your employer at the time?		
	who was your employer at the time:		
42.	Have you ever obtained sexual services in exchange for payment, (E.G., at a strip club, live sex		
	show, massage parlor, or other place)?  ☐ No		
	☐ Yes		
	If yes, please provide specific details including:		
	- How many times did it occur? — When and where did this occur?		
	– Who was your employer at the time?		

43.	Have you ever engaged in a sex act for monetary purposes?
	□ No
	☐ Yes
	If yes, please explain
44.	Have you ever accepted the earnings of a sex trade worker?
	□ No □ Yes
	If yes, please explain
	ij yes, pieuse expiuin

# **ILLEGAL SEXUAL ACTIVITY**

45.	Have you ever had sexual contact / involvement with any person without their knowledge or consent, which includes persons who were unable to give consent due to a medical condition, mental health issue, alcohol or drug, or other reason?  No Yes If yes, please provide specific details including dates, location and circumstances
	IOTE: Questions 46 and 47 do not include situations where ALL of the following apply: the other person was over the age of 12, you were less than two years older than the other person, you were not in a position of trust or authority towards that person, AND both parties consented to the activity.
46.	Have you ever been involved in a sexual manner with a person under the age of 16, whether in person or via internet, email, chat-lines, etc.?  No Yes If yes, please provide specific details including dates, location, your age at the time, relationship to the person who was under 16, and circumstances

47.	Have you ever asked or persuaded a person under the age of 16 to participate in any sexua activity?		
	□ No		
	☐ Yes		
	If yes, please provide specific details including dates, location, your age at the time, relationship to the person who was under 16, and circumstances		
48.	Have you ever participated directly or indirectly in sexual activity with any person under the age of 18 years while being in a position of trust or authority over that person? A position of trust and authority over a person includes babysitter, coach, boss, etc.   No		
	☐ Yes  If yes, please provide specific details including dates, location and circumstances		

49.	Have you ever committed incest? <i>(Not including your own victimization)</i> ☐ No ☐ Yes		
50.	Have you ever engaged in sexual activity with an animal? ☐ No		
	☐ Yes		
	If yes, please explain		
51.	Have you ever given anyone some type of drug or substance, without their knowledge, prior to engaging in sexual activity? ☐ No		
	□ Yes		
	If yes, please explain		

52.	Have you ever made anonymous or unwanted sexual phone calls? ☐ No		
	☐ Yes  If yes, please explain		
	ny yes, pieuse explumini		
53.	Have you ever possessed sexual or nude images/videos of another person by consent and shared them someone else? ☐ No ☐ Yes		
	If yes, please explain		
54.	Have you ever observed, videotaped, or photographed in any form (peeping, telescope, binocular, electronically captured with a cell phone, camera or the naked eye) sexual acts of another person without their knowledge?  No Yes If yes, please explain		

55.	Have you ever watched another person who was naked or partly naked without their knowledge or consent?		
	□ No		
	☐ Yes		
	If yes, please explain		
56.	Have you deliberately exposed yourself to anyone in public or sent/displayed images of a sexual nature to a non-consenting recipient? (including sexual activity in a public place/parked vehicle		
	or mooning)?  □ No		
	☐ Yes  If yes, please explain		
57.	Have you ever accessed, viewed, purchased, manufactured, made, distributed, sold, possessed or produced child pornography in any form, I.E., materials that are written, visual, audio, photographic, film, video, and/or electronic materials showing a person who is or appears to be under 18 years of age?		
	□ No □ Yes		
	If yes, please explain		

58.	Do you view pornography? ☐ No
	□ Yes
	If yes, please explain
59.	Have you ever attempted to lure a person under the age of 18 to meet you for the purpose of
	any sexual activity, including communication over the internet? ☐ No
	□ Yes
	If yes, please explain
<u>USE</u>	OF FORCE
60.	Have you ever been in a physical altercation with a spouse, partner or any other person associated to you in a domestic or family relationship?
	□ No □ Yes
	If yes, please provide specific details including dates and relationship

61.	Have you ever been in a physical altercation with an adult person? ☐ No ☐ Yes		
	If yes, please provide specific details including with whom, dates, location, circumstances and any injuries		
62.	Have you ever been physically violent toward a child? ☐ No ☐ Yes If yes, please provide specific details including dates, location and circumstances		

63.	Officer?		
	□ No □ Yes		
	If yes, please explain		
64.	Have you ever been verbally abusive, or threatened anyone, (I.E., intimidation, bullying, road rage, etc)? ☐ No ☐ Yes If yes, please explain		
65.	Have you ever used a weapon or firearm to intimidate or threaten another person? ☐ No ☐ Yes If yes, please explain		

66.	Have you ever injured yourself or someone else with a firearm or weapon? ☐ No		
	□ Yes		
	If yes, please explain		
67.	Have you ever carried a concealed weapon? ☐ No ☐ Yes If yes, please explain		

# THEFT:

68.	vehicle, theft from family member/friend, restaurants, bars, road signs, taxis, etc.)?		
	□ No □ Yes		
	If yes, please provide specific details – including:		
	- What was stolen? - From whom it was stolen?		
	- The date(s) of the offence(s)? - Why you committed this/these thefts?		
	– What happened to the property? – How and when was it disposed of?		
	— If you are no longer in possession of this property, what did you do with it?		
69.	Have you ever been involved in any criminal behavior at any of your workplaces, (E.G., theft of merchandise, office supplies, money, misappropriation of funds, fraud, or converting		
	anything to your personal use without authorization)? ☐ No ☐ Yes		
	☐ Yes  If yes, please provide specific details including dates, position within company, employer and		
	type of property		

	70. Have you ever purchased anything or were given anything you thought or knew was stolen or obtained from a crime?
	□ No
	□ Yes
	If yes, please provide specific details including dates, type of property, how you obtained it and if you are still in possession of this property
71.	□ No
	Yes If yes, provide specific details including what property and where/how it was obtained
Ī	NOTE:
	Possession of stolen property may be of concern. These situations will be examined on a case-by-case basis.

72.	Have you ever been a passenger or driver of a stolen vehicle? ☐ No
	☐ Yes
	If yes, please provide specific details
TEC	HNOLOGICAL CRIME:
73.	Have you ever hacked, or attempted to hack, or gained unauthorized access into any computer system, (i.e. government, business or private) without permission? ☐ No ☐ Yes
	If yes, please provide specific details — including dates

74.	Do you possess, use or own an illegal satellite receiver system or have unauthorized access to Wi-Fi, internet, cable, or streaming services (Netflix, Amazon Prime, Disney, etc.)?  ☐ No ☐ Yes		
	If yes, please describe product and circumstances if applicable		
<b>7</b> 5.	Have you ever accessed or attempted to gain access to the DarkWeb or have you ever accessed or attempted to gain access to a terrorist website, chat room or other material?  No Yes  If yes, please provide specific details – including dates		

76.	Have you ever threatened, harassed or otherwise stalked anyone over the internet, including accessing confidential databases (motor vehicle, licensing information, medical records, etc.) to view personal details?		
	□ No		
	☐ Yes		
	If yes, please provide specific details — including dates		
77.	Have you ever posted anything on the internet or had anything posted on a social media site (i.e. Facebook, Twitter, Instagram, Snapchat, Whatsap, etc.) that would be inappropriate (i.e. bullying, racist, homophobic, sexually explicit videos/pictures, etc.)?  No Yes		
	If yes, please provide specific details – including dates		

## **OTHER CRIMINAL ACTIVITY:**

78.	Have you ever committed perjury while giving testimony under oath as a witness, victim o accused, or ever affirmed or sworn to a false document?		
	□ No		
	☐ Yes		
	Please provide specific details including dates		

79.	Have you ever committed or participated i	in any of t	he following Criminal Code offences:
	Arson	□No	☐ Yes
	Murder	□ No	☐ Yes
	Robbery	☐ No	☐ Yes
	Vandalism	☐ No	☐ Yes
	Fraud	☐ No	☐ Yes
	Kidnapping	☐ No	☐ Yes
	Bombing	☐ No	☐ Yes
	Break and Enter	☐ No	☐ Yes
	Harassment/stalking	☐ No	☐ Yes
	Cruelty to animals	☐ No	☐ Yes
	If you marked yes to any offence, please μ	provide de	etails of the offence(s) below

80.	Have you ever been involved in any type of fraud, or deliberately falsified any official documents, (E.G., insurance fraud, price tag switching, Income Tax fraud, Employment Insurance, WCB, Customs Declarations, Credit Applications, etc)?  □ No □ Yes	
	Please provide specific details including dates	
81.	Have you ever, or do you currently, associate with individuals or groups who are/were engaged in criminal activity? ☐ No ☐ Yes	
	Please provide specific details including dates, individuals and criminal activity	

82.	Have you ever been associated online with an individual or group who is involved with organized crime? (This includes: Mafia, terrorist organizations, street gangs, outlaw motorcycle gangs,		
	racial groups, etc.)		
	□ No		
	☐ Yes		
	Please provide specific details including dates		
83.	Have you ever been associated to, or been a member of, any militant, subversive organization or		
00.	individual, I.E., racial gangs, motorcycle gangs, street gangs, organized crime groups, white supremacist groups, protest action groups, terrorist networks or cells, freedom fighters? □No		
	□Yes		
	Please provide specific details including dates		

84.	Have you ever engaged in the intentional damage or destruction of any private or public property (including bus shelters, signs, vehicles, etc.)?		
	□ No		
	☐ Yes		
	Please provide specific details		
85.	Have you ever researched, manufactured or used an explosive device or incendiary device, (E.G., bombs, Molotov cocktails, pipe bombs, etc)? □ No		
	☐ Yes		
	Please provide specific details including dates and circumstances		

86.	Have you ever participated in any type of smuggling, including non-disclosure of goods at a border crossing (humans, cigarettes, drugs, weapons, prohibited products from other countries)?		
	□No		
	□Yes		
	Please provide specific details including dates		
87.	Were you ever present when a serious crime was being committed?		
07.	□No		
	□Yes		
	Please provide specific details		

88.	Do you associate with any criminal groups other than as a requirement in a professional		
	capacity?		
	□ No		
	☐ Yes		
	Please provide specific details		
INV	DLVEMENT WITH LAW ENFORCEMENT:		
89.	Other than traffic violations or for your work capacity, I.E., Security Clearance Check, have you ever been checked by the police where information about you was documented in any manner?		
	□ No		
	Yes Please provide specific details including dates and circumstances		

90.	Have you been involved in or in attendance at any circumstance where police were called or responded?		
	□ No		
	□ Yes		
	Please provide specific details including dates and circumstances		
91.	Have you ever been refused security clearance or bond? ☐ No ☐ Yes		
	Please provide specific details including dates and circumstances		
92.	Have you ever impersonated a police officer?  ☐ No ☐ Yes		
	If yes, please explain		

93.	Have you ever lied to a police officer during an investigation (including as a witness or a a victim making a false complaint)? ☐ No		
	☐ Yes		
	If yes, please explain		
94.	Have you ever hidden anyone from the police or helped anyone to avoid being arrested?  ☐ No ☐ Yes		
	If yes, please explain		

95.	Have you ever bribed or attempted to bribe anyone?  ☐ No
	□ Yes
	If yes, please explain
96.	Have you ever been charged or otherwise involved with an offence in a foreign country?
	□ No
	☐ Yes
	If yes, please explain

## **FIREARMS:**

97.	Do you own or possess any firearms?		
	□ No □ Yes		
	If yes, please describe product		
	i, yes, prease accornec produceim		
98.	If you own or possess a firearm, have you applied for or do you have a firearms license?		
	□ No □ Yes		
	☐ Not applicable		
	Please provide circumstances if applicable		

99.	If you own a firearm, is it stored in accordance with current legislation?  ☐ No ☐ Yes ☐ Not applicable				
				If no, please describe how the firearm is stored	
100.	Have you ever been refused a firearms license? ☐ No				
	☐ Yes				
	If yes, please provide specific details				
101.	Have you ever hunted illegally or fished without a license? ☐ No				
	☐ Yes If yes, please explain				

102.	Do you possess or own any prohibited weapons, (e.g. brass knuckles, crossbow, morning star, spike wristband, switch blade, Nunchaku, sticks, etc)?
	□ No □ Yes
	If yes, please provide specific details
BACI	KGROUND:
	OTE:
	background check is part of the selection process. It involves a detailed and orough investigation of your history.
Ci	orough investigation of your instory.
103.	Have you ever treated someone differently because of race, colour of their skin, gender, sexual orientation, religion or political views?  ☐ No
	☐ Yes
	Please provide specific details

104.	Are you aware of any reasons that may disqualify you from becoming a Police Officer with the Police Service?	
	□ No □ Yes	
	If yes, please explain	
	If yes, preuse exprain	
105.	for which you could be subjected to blackmail or coercion?  □ No	
	☐ Yes  If yes, please explain	

106.	Have you ever been involved in ANY criminal activity that you have not previously disclosed or documented?  □ No	
	□ Yes	
	Please provide specific details including dates, circumstances and type of crime	
107.	Have you knowingly provided any false information or deliberately withheld any information in your application to this Police Service?  ☐ No ☐ Yes  Please provide specific details	
	ricuse provide specific details	

108.	Is there any information you wish to add or disclose that you feel the Police Service should be aware of at this time? Non-disclosure may affect the status of your application □ No □ Yes	
	Please provide specific details	

## NOTE:

The following section is intended for candidates with previous law enforcement experience and addresses issues reflective of their ethics and integrity.

"Law enforcement" includes police officer, peace officer, special constable, sheriff, corrections officer, bylaw officer or military police officer.

If you DO NOT HAVE previous police experience ...
Please proceed to Declaration on Page 65, and continue with this form.

## FOR PREVIOUS LAW ENFORCEMENT EXPERIENCE ONLY

NOTE:
The following section is intended for candidates with previous law enforcement experience and addresses issues reflective of their ethics and integrity.
"Law enforcement" includes police officer, peace officer, special constable, sheriff, corrections officer, bylaw officer or military police officer.
Criminal activity, detected or undetected, may be of concern;

however, it will be examined on a case-by-case basis.

109.	Where and when did you receive your law enforcement recruit training? Please provide specific details

110.	How many years of law enforcement experience have you accumulated? <i>Please provide circumstances if applicable</i>
111.	Presently, what rank do you hold? If promoted, please identify when this occurred?
112.	Have you been, or are you now, the subject of civil litigation as a result of your duties as a law enforcement officer?  □ No
	Yes
	Please provide specific details if applicable

113.	Have you been, or are you now, the subject of an internal or external investigation as a result of your duties as a law enforcement officer?  ☐ No		
	☐ Yes		
	Please provide specific details if applicable		
114.	Were you ever disciplined for inappropriate conduct or unauthorized conduct while employed as a law enforcement officer?  □ No		
	☐ Yes Please provide specific details if applicable		
115.	Were you ever absent from duty for any extended periods of time other than for authorized purposes or medical reasons?  □ No □ Yes		
	Please provide specific details if applicable		

116.	Have you ever deliberately committed any criminal act while employed as a law enforcement officer that, if detected, you could / would face prosecution?  □ No			
	□ Yes			
	Provide specific details if applicable			
117.	(a) As a law enforcement officer, were you ever with another officer when they committed a crime? □ No □ Yes			
	If yes, please explain and complete question 117 (b)			

	(b) Did you report the incident?
	□ No
	□ Yes
	If no, please explain
118.	Have you ever been involved in a situation where you deliberately neglected your duties or intentionally violated policy and procedure?
	□ No
	□ Yes
	If yes, please explain

119.	As a law enforcement officer, have you ever received a kickback or accepted a bribe?  ☐ No ☐ Yes	
	If yes, please explain	
120.	As a law enforcement officer, have you ever falsified a police report, (E.G., evidence receipts, criminal investigations, falsified written statements, police log, etc)?  No Yes If yes, please explain	
	ij yes, pieuse expiuiri	

121.	As a law enforcement officer, have you ever intentionally made a false arrest?  ☐ No
	□ Yes
	If yes, please explain
122.	As a law enforcement officer, have you ever used excessive force?  ☐ No
	□ Yes
	If yes, please explain

123.	As a law enforcement officer, have you ever illegally destroyed any seized evidence?  □ No		
	☐ Yes		
	If yes, please explain		
124.	As a law enforcement officer, have you ever, with or without authorization, taken exhibits for your own personal use or gain?  □ No □ Yes		
	If yes, please explain		

125.	As a law enforcement officer, have you ever stolen anything from your department?	
	☐ Yes If yes, please explain	
126.	As a law enforcement officer, have you ever stolen anything from a crime scene, accident	
	scene, property room, vehicle, victim or accused person?	
	☐ Yes If yes, please explain	

127.	As a law enforcement officer, have you ever unlawfully used, sold or possessed any illegal drugs?		
	□ No		
	□ Yes		
	If yes, please explain		
128.	As a law enforcement officer, have you ever used your position for personal gain?		
	□ Yes		
	If yes, please explain		

129.	Have you ever engaged in a sexual act with a prisoner or anyone else in your custody, or with anyone directly related to your investigation, (E.G, a witness, etc)?  □ No □ Yes  If yes, please explain		
130.	Have you ever told a relative, friend or acquaintance about an active investigation that involved them or someone they knew, I.E., tipped someone off?  □ No □ Yes  If yes, please explain		

131.	Have you ever intentionally covered up an offence for a relative, friend or acquaintance?		
	☐ No ☐ Yes If yes, please explain		



## Saskatoon Police Service DECLARATION OF APPLICANT – PERSONAL DISCLOSURE FORM

1. Acknowledge that I have completed the Personal Disclosure Form (PDF) voluntarily, based on my desire

1, \_\_\_\_\_ on my own behalf.

·	the Saskatoon Police Service (SPS). The information I have and complete, to the best of my knowledge and belief.
	g collected in the PDF, and used by the SPS to undertake a preduct a thorough background investigation and security check,
my disqualification from the recruitment punderstand that if I am currently employe	r non-disclosure concerning questions in the PDF may result in process and any future employment with the SPS. I further ad by the SPS, any deceit, dishonesty or non-disclosure DF, or disclosure of serious, recent or ongoing criminal activity, g dismissal from my current employment.
activity may be investigated by the SPS an result in arrest and criminal charges. I furt	d in this PDF regarding serious, recent or ongoing criminal id/or disclosed to another law enforcement agency, and could ther understand that if, based on the information provided, I amy self or others, the SPS may be required to take action to
answer any questions contained in the PD disqualification from the SPS Recruitment	e SPS Recruitment Process at any time. I may also refuse to OF, or asked at the PEP. Such refusal may result in my Process. I further understand that I may amend the me prior to the scheduled date for a PEP by contacting SPS
Saskatoon Board of Police Commissioners directors, agents, officers, employees or a liability, claims, demands, losses or damaginformation in the Personal Disclosure For	and agree to indemnify, save and hold harmless the SPS, the the City of Saskatoon, and their respective administrators, assigns (each considered one of the "Releasees" herein) from all ges caused or alleged to be caused by my disclosure of the rm. If I, or anyone on my behalf makes a claim against the sees, which includes paying their litigation expenses, attorney they may incur.
complete to the best of my knowledge and b	n the Recruitment Application Package is true, correct, and elief. I acknowledge that I have read the instructions proved in ly understand them. I have executed the Recruitment ay of
Print Applicant's Name	Signature of Applicant
Print Witness Name	Signature of Witness
	ed pursuant to <i>The Local Authority Freedom of Information and Protection</i> sect. Questions about this collection should be directed to the SPS Access